

JOB VACANCY POSTING

POSTING #:	048-14	ISSUE DATE:	April 17, 2014
TITLE:	DAY CARE AIDE (INTERIM POSITION)	CLOSING DATE:	May 1, 2014
LOCATION:	Department of Children and Families (DCF) Office of Education DCF Regional School, Burlington Campus 704 Woodlane Road Mount Holly, NJ 08060		
POSITIONS:	1	RANGE:	H08
DISTRIBUTION:	STATE-WIDE	SALARY:	\$28,376.07 - \$39,433.92

SCOPE OF ELIGIBILITY: Subject to current promotional and hiring restrictions.

SPECIAL NOTE: This is an Interim Appointment (IA) which will expire upon the return of the employee on leave of absence.

DEFINITION: Under supervision of a Day Care Center Supervisor in the Department of Children and Families, performs various duties giving physical assistance to disabled children or adults including preparing the noon meal, relieving the Day Care Center Technician with the training program, riding Day Care Center buses, and supervising clients transported on these vehicles; does other related duties as required.

REQUIREMENTS

SPECIAL NOTE: Must be able to physically lift, move, and position students as needed.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

Electronic Filing:

Forward a cover letter and resume electronically to:

Jennifer.Dowd@dcf.state.nj.us

Include the Job Posting # in the subject line of your email.

Alternate Filing:

If unable to file electronically, applicants may forward a cover letter and resume (including Job Posting #) to:

Ken Candelori, Personnel Coordinator
Department of Children and Families
Office of Human Resources
P.O. Box 717
Trenton, NJ 08625-0717